

# Werneth, St Thomas

# Safeguarding Action Plan

# Level 1

## Introduction

The Church of England's safeguarding policy statement, *Promoting a Safer Church*, says:

*"All Church bodies should ensure that they have a 'Promoting a Safer Church' action plan in place that sets out, in line with national and local priorities, how the policy is being put into action and is reviewed regularly."*

This Action Plan has been produced by an application called *Safeguarding Dashboards* for the consideration of the PCC.

**The PCC is invited to discuss, amend and approve this Action Plan.**

*Safeguarding Dashboards* has three levels:

- Level 1 - Safer Foundations;
- Level 2 - Safer Activities;
- Level 3 - Safer Practices.

Further information about these levels can be found at... <https://tinyurl.com/roadmap-safeguarding>

**This Level 1 Action Plan only covers Safer Foundations.**

*Safeguarding Dashboards* can also produce a Level 2 Action Plan once sufficient progress has been made at Level 1.

Date approved by the PCC: \_\_\_\_\_

# Policies and Action Plan

	Status	Notes
<b>Safeguarding Policy Approval</b> The PCC must approve a parish safeguarding policy which complies with Church of England requirements.	The PCC has approved an alternative policy that takes account of 'Promoting a Safer Church'.	
<b>Safeguarding Policy Promotion</b> 'Promoting a Safer Church' must be publicised and promoted, and all Church Officers must have access to it.	Completed	
<b>Safeguarding Action Plan</b> The PCC must approve a Safeguarding Action Plan and review it at least once a year.	The PCC last reviewed their Safeguarding Action Plan on 28/04/2024.	

# Safeguarding Procedures

	Status	Notes
<b>Responding to Concerns or Allegations</b> The PCC must approve a procedure to deal promptly with any safeguarding concern or allegation (including suspicion of abuse).	The PCC reviewed their procedure on 28/04/2024.	

# Safeguarding Roles

	Status	Notes
<b>Parish Safeguarding Officer</b> The PCC must safely recruit a suitable person (not the incumbent or his/her partner) to the role of Parish Safeguarding Officer. The appointment is to be made in accordance with national 'safer recruitment' guidance.	A Parish Safeguarding Officer was appointed on 18/09/2019.	
<b>Churchwardens</b> The churchwardens must be made aware of their safeguarding responsibilities.	The churchwardens are aware of their safeguarding responsibilities.	

	Status	Notes
<b>DBS Administrator</b> The PCC must appoint at least one DBS Administrator who is responsible for the administration of DBS applications. This role may be carried out by the Parish Safeguarding Officer.	The PCC has appointed at least one DBS Administrator.	

## Training for Key Roles

	Status	Notes
<b>Parish Safeguarding Officer</b> The PCC must ensure that the Parish Safeguarding Officer undertakes the required safeguarding training.	Action is required.	
<b>Churchwardens</b> The PCC must ensure that all Churchwardens undertake the required safeguarding training.	Action is required.	
<b>DBS Administrator</b> The PCC must ensure that DBS Administrators undertake the required safeguarding training.	Action is required.	
<b>PCC Members</b> The PCC must ensure that all their members undertake the required safeguarding training.	Action is required.	

## Displayed Information

	Status	Notes
<b>Safeguarding Policy Notice</b> Each church building must display a notice about its safeguarding policy.	Completed	
<b>Safeguarding Who's Who</b> Each church building must display contact details for people who have safeguarding roles.	Completed	
<b>Safeguarding Poster</b> Each church building must display a 'Promoting a Safer Church' poster.	Completed	
<b>Parish Website</b> Safeguarding arrangements must be clearly visible on the front page of a parish website (if you have one).	Completed	

# Reviews and Reports

	Status	Notes
<b>PCC Agendas</b> Safeguarding must be a standing agenda item at every PCC meeting.	Safeguarding is a standing agenda item at every PCC meeting.	
<b>Reports to the PCC</b> The Parish Safeguarding Officer must give regular reports to the PCC regarding safeguarding in the parish.	The PCC last received a safeguarding report on 28/04/2024.	
<b>Reports to the APCM</b> At the Annual Parochial Church Meeting, the PCC must report on safeguarding in the parish.	The APCM received a safeguarding report on 28/04/2024.	